



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

**YMCA of Greater Erie
APPLICATION FOR EMPLOYMENT**

Prospective employees will receive consideration without discrimination because of race, color, sex, age, religion, national origin, ancestry, marital status, handicap, or veteran status.

Last Name	First	Middle	Date
Street Address			Home Telephone
City	State	Zip	Work Telephone
Have you ever applied for employment with us?			
Yes or No	If yes: Mo/Yr	Location:	
Position Desired			Pay Expected
Are you available for full-time work? Yes or No If No, what hours can you work?			Will you work overtime? Yes or No
Are you legally eligible for employment in the United States?			When will you be available to begin work?
Other special training or skills (languages, machine operation, etc)			

School	Name & Location	Course of Study	# of Years	Did You Graduate?	Degree
Graduate					
College					
Business/Trade					
High School					
Elementary					

EMPLOYMENT

Please give accurate, complete full-time employment record. Start with your present/most recent employer.

Company Name	Telephone
Address	Employed From: To:
Name of Supervisor	Weekly Pay Start:Last:
Job Title & Job Description	Reason for Leaving:

Company Name	Telephone
Address	Employed From:To:
Name of Supervisor	Weekly Pay Start:Last:
Job Title & Job Description	Reason for Leaving:

Company Name	Telephone
Address	Employed From:To:
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Company Name	Telephone
Address	Employed From:To:
Name of Supervisor	Weekly Pay Start:Last:
Job Title & Job Description	Reason for Leaving:

We may contact the employers listed above unless you indicate those you do not want us to contact.

DO NOT CONTACT

Employer Names: _____ Reason: _____

OTHER

1. State names and relationship of any relatives working for us:

2. Have you ever been convicted of a felony in the past five years?

Yes / Nolf yes, please explain:

EMPLOYMENT TRIAL PERIOD

The first 90 days of your employment is considered a training period. During this time both you and your Supervisor will have an opportunity to determine if your job placement is appropriate.

During this period your potential abilities as evidenced by your job performance are carefully evaluated by your supervisor to determine whether your qualifications are best suited to work assignment.

At any time during this training period, your Supervisor may recommend continued employment, an extended training period, or termination.

During the training period, or any time thereafter, employment may be terminated at the option of either the employee or the YMCA.

Signature _____

Date _____

The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Signature _____

Date _____

Voluntary Affirmative Action Data

Referral Source:

- Government Employment Agency
- Walk-In
- Relative
- Private Employment Agency
- School
- Advertisement - Located In _____
- Current Employee
- Other _____

Please select one of the following Equal Employment Opportunity Identification Groups:

- Hispanic
- Asian/Pacific Islander
- White (not of Hispanic origin)
- Black (not Hispanic origin)
- American Indian/Alaskan Native

FOR EMPLOYER'S USE ONLY

Employer	Person Contacted	Results

Test Administered	Raw Score	Rating	Analysis & Comments

Interviewer Name	Comments